



COMMUNITY CHURCH OF HUNTINGTON

CCH Board Meeting

Thursday, May 5, 2016 – 7:00 pm

Attendance

Board Members Present:

- Christine Brosius, Ron Brosius (7.40p), David Cozzens, Larry Detweiler, Scotty Detweiler, Barbara Elliott, Melissa Myrick-Dubay, Roland VanDyk

Board Members Not Present:

- Laurie Barnett

Call to Order

The meeting was called to order by Dave at 7:05 pm. Chris led the Board in prayer.

Preparation of the FY 2016-2017 Budget

Dave stated that the purpose of the meeting is to prepare the draft operating budget to present to the Church membership for consideration and approval at the June 26, 2016 Annual Meeting. He provided the Board with updated financial reports, which the Board reviewed and updated.

1. Current year-to-date summary:

- As of May 3, our current year-to-date operating income is \$47,346; our current year-to-date operating expenses are \$44,218.
- It is projected that our income will exceed expenses by about \$3,128 at year's end.
- End-of-year status does not include Neighbor Helping Neighbor funds (such as Race 4 Sundaes expenses or income).

2. Key discussion points:

- Neighbor Helping Neighbor (NHN):
 - With the expansion of NHN programs including the Community Take-out Soup Dinners, the Weekend Backpack Snack Program, and community forums we are receiving donations targeted for specific mission efforts. This has created a whole new level of complexity for our Church accounting.
 - Board consensus is that it would be good to track Church Operating Funds separately from the NHN Mission funds.
 - With the added complexity in tracking funds for separate programs, coupled with the departure of our former Co-Treasurer Deb Hunton, additional accounting assistance is needed.
- Joint CCH/1st Baptist Church of Starksboro Minister's Account
 - Dave reported that Olive Philips from Starksboro has taken on responsibility for the oversight of the joint CCH / First Baptist Church of Starksboro's Ministers Account.
 - Dave expects that approximately \$2,500 of the balance in this account will be turned back over to CCH.
 - The Board consensus is that these funds should be allocated to the Capital Fund.
- New Ministry Initiatives
 - Larry noted that as a result of the reduction in pastor compensation (made possible by the compensation he receives for his chaplaincy work) we have an opportunity to look at new ministry initiatives. With operating income meeting or exceeding

operating expenses and funds being returned to CCH from the Joint Ministers Account, we could look at new initiatives such as ways to accommodate and attract young families by providing childcare or renovating the balcony into a child-friendly space with comfortable chairs for parents, Plexiglas to block noise, and speakers so the child care providers or parents would still be able to be a part of the service.

3. Proposed FY 2016-2016 Operating Budget:

- New Ministry Funding
 - **MOTION – NEW MINISTRY:** Ron moved and Scotty seconded that the Board authorize the creation of a new budget line item for “New Ministry Initiatives” with proposed start-up funding of \$1,236 for FY 2016-2017, with the caveat that in the event the Board has not approved program spending for these funds by the end of calendar year 2016, the funds will be re-allocated to the Capital Fund. Passed unanimously with 8 Board members present and voting.
- Proposed Budget
 - The Board reviewed the current year’s budget, line item by line item, to achieve a proposed budget for the coming year that is in line with anticipated income.
 - **MOTION – PROPOSED BUDGET:** Scotty moved and Roland seconded to propose operating expenses for FY 2016-2017 totaling \$55,000. Passed unanimously with 8 Board members present and voting.

4. Next steps:

- Final Budget Status
 - Larry asked Dave to distribute an updated budget status to the Board after the final current year insurance premium and fuel bill expenses have been received. If the anticipated \$3,128 operating surplus for this year is off target, the Board will have a follow-up conversation via email prior to the Annual Meeting.

Other / New Business

- Sabbatical: 5/23 – 8/5
 - Larry will be on modified sabbatical in order to complete his Clinical Pastoral Education program (CPE). During this intensive program time, he will not be able to commit to attending any meetings (including the June 26 Annual Meeting). He will be attending church on Sunday’s and helping lead initial call to worship. The Pastoral Relations Committee will be organizing the balance of the services during Larry’s sabbatical.
- Hunter’s Breakfast
 - Dave reported that Laurie Barnett and Pam Alexander are looking at options for holding two breakfasts in the coming year—one during hunting season and a second breakfast in January.

Adjournment

- The Board meeting adjourned at 9:12 pm.

Respectfully submitted,
Barbara Elliott